

3. Update documentation as needed to reflect any changes or revisions to the contest.

Recorders:

1. Maintain records of all contest-related activities, including participant registrations, submissions, judging results, and prize distribution.
2. Coordinate with the supervisors in charge of contests for the official results validated and signed by the contest judges.
3. Organize records in a systematic and secure manner to facilitate easy retrieval and reference.
4. Ensure the confidentiality and integrity of contest records, particularly sensitive information such as participant data or judging deliberations.

TERMS OF REFERENCE

CLMD SUPERVISORS AS CONTEST ADMINISTRATORS

1. Conduct orientation before the contest schedules to ensure the readiness of the contest venues and refresh people involved in their roles and responsibilities.
2. Oversee and monitor the conduct of the online contests at the designated venues, ensuring adherence to rules and regulations.
2. Supervise the overall proceedings of the contest.
3. Ensure technical requirements are met and assist in troubleshooting technical issues.
4. Address any concerns or disputes that may arise during the contest.
5. Report any inconsistencies to the organizing committee for resolution.

ICT Officers:

1. Provide technical support and assistance during the online contests.
2. Set up and test technical equipment and online platforms before the contests.
3. Assist participants in accessing and submitting their entries online.
4. Troubleshoot technical issues encountered by the participants or organizers.
5. Ensure smooth operation of internet connectivity and other technical requirements throughout the duration of the contests.

Contest Judges/Evaluators:

1. Evaluate the entries and determine the winners in their respective categories.
2. Review and assess the submitted entries based on predefined criteria and standards.
3. Provide constructive feedback to participants on their submissions.
4. Maintain impartiality and confidentiality throughout the judging process.
5. Submit scores and evaluations within the specified time frame.

Proctors:

1. Ensure the integrity and security of the online contest proceedings.
2. Monitor participants to prevent cheating or unauthorized assistance.
3. Enforce contest rules and regulations, including time limits and submission guidelines.
4. Address any misconduct or violations promptly and report them to the organizing committee.
5. Maintain a secure and orderly environment during the contest.

Documenters :

1. Create and maintain comprehensive documentation outlining all aspects of the contest, including rules, procedures, and guidelines.
2. Ensure that all documentation is clear, accurate, and easily accessible to participants, organizers, and other stakeholders.

Committee on Online Individual Contests - May 2, 2024

Contest Administrators	Division Assignment
Freddie Rey R. Ramirez	Calapan City
Jeffrey Anthony F. Reyes	Marinduque
Danilo C. Padilla	Occidental Mindoro
Jean S. Lasquite	Oriental Mindoro
John S. Eviota	Puerto Princesa City
Gerald S. Rizada	Palawan
Annabelle M. Marmol	Calamianes Island
Aurora L. Caguia	Romblon

Overall In-Charge

Chairman : Wendell I. Formalejo, PhD
Chief, CLMD

Members : Rogelio F. Falcutila
Edna C. Oabel
Kamille Kaye Q. Tamor
Sherelyn T. Laquindanum
Mark P. Conde
Jerald M. Engay

Regional Technical Working Group

Over-all Chair: Nicolas T. Capulong, PhD, CESO III
Director IV, Regional Director
Over-all Vice – Chair: Cherry Lou D. Repia
Asst. Regional Director
Program Coordinator: Wendell I. Formalejo, PhD
Chief Education Supervisor
Members : Edna C. Oabel
Rogelio F. Falcutilla

Committee on School Paper Contests and Results- April 29, 2024

Chairman – Edna C. Oabel
Vice-Chairman – Rogelio F. Falcutilla
Members: John S. Eviota
Jeffrey Anthony F. Reyes

Committee on Group Contests- May 21-23, 2024

TV Script Writing and Broadcasting Radio Scriptwriting and Broadcasting

Jean S. Lasquite	Chairman	Freddie Rey R. Ramirez
Gerald S. Rizada	Vice-Chairman	Annabelle Marmol
Glenda Almeniana	Member	Magdalena Morales
Thervel Saez	Member	Adelardo Malaluan, PhD
Elalbe F. Junio	Member	Florie M. Regencia

Collaborative and Desktop Publishing Online Publishing

Jeffrey Anthony F. Reyes	Chairman	John S. Eviota
Joey B. Gutierrez	Vice Chairman	Eduardo Ellarma
Jelly Sore	Member	Louanne Pilapil
Nora Nangit	Member	Lucin Fruelda

Photojournalism

Search for OSPA and OCJ

Rogelio F. Falcutilla	Chairman	Wendell I. Formalejo, PhD, Chief, CLMD
Luis Mationg	Vice-Chairman	Edna C. Oabel, Rogelio F. Falcutilla
Marlon Francisco	Member	Leslie Ann Sanchez
Alexander Abeleda	Member	Juribert Iligan Danilo C. Padilla

ICT In-charge:

Mark P. Conde
Jerald Engay
Alexander P. Abeleda
Junjun Sapungan

M & E Officers:

Chairman: Melbert S. Broqueza, PhD
Vice-Chairman: Feejay Dimaculngan, PhD.
Member : Merlen Abante

Documenters:

Sherelyn Laquindanum Chairman
Gerald Rizada Member
Julius Diola
RAESPA & RASSPA

Recorders:

Edna C. Oabel
John S. Eviota
Jeffrey Anthony Reyes
Annabelle M. Marmol

Enclosure No. 10 to Regional Memo No. 046, s. 2024

Tentative Matrix for the Group Contest

Date/Time	Hall 1	Hall 2	Hall 3	Hall 4	Hall 5
May 21 1:00-3:00PM	Meeting with TWG and Final Briefing of Candidates for the Outstanding School Paper Advisers and Young Journalists,				
May 21 3:00 – 5:00 PM	Opening Program				
May 21, 2024 5:00 PM – 7:00 PM	Orientation of Contestants to the TV Scriptwriting and Broadcasting Contests				
May 22, 2024 7:00AM-12:00 PM	Collaborative and Desktop Publishing	TV Scriptwriting	Photojournalism	Radio Scriptwriting	Online Publishing

Date/Time	Hall 1	Hall 2	Hall 3	Hall 4	Hall 5
May 22, 2024 1:00PM - 5:00PM	TV Broadcasting	Radio Broadcasting	Holding Area for TV Contestants	Holding Area Radio Broad	Interview- OSPA and OCJ

HOW TO COMPUTE FOR THE OVERALL STANDING

1. To determine the top three winners in the secondary/elementary level in each category, the average of judges' score will be the basis of the ranking. All 7 participants from the divisions shall be ranked 1-7.
2. The ranks/placement in the individual categories shall be added and ranked accordingly. Please see sample computation.

Division	News Writing	Features Writing	Editorial Writing	Column Writing	Sci. & Tech. Writing	Sports Writing	Photo-journalism	CRHW	Editorial Cartooning	TOTAL	Rank
A	1	1	2	5	2	1	1	2	2	17	1
B	2	3	1	4	3	3	2	3	1	22	2
C	3	4	3	1	4	2	3	1	4	25	3
D	4	5	4	2	1	5	4	4	6	35	4.5
E	5	1	5	3	2	4	5	5	5	35	4.5
F	6	6	6	6	6	6	6	6	3	51	6

3. The same scheme shall be applied to group category.
4. To determine the top 3 divisions in the Elementary and Secondary levels, the rank in the individual and group categories shall be added. They shall receive trophies/plaques during the closing ceremonies.
5. To determine the overall ranking, the following range of scores shall be used based on the cumulative placement/scores in the individual and group categories:

Award	Range (Based on cumulative ranks from 1-7)	
	Elementary (11 events per medium)	Secondary (13 Events per medium)
Gold Awards	22-44	26-52
Silver Awards	45-88	53-104
Bronze Awards	89-154	105-182

6. The divisions that will meet the set standards in item 5 will be recognized and shall receive plaques during the closing ceremony.

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR LAYOUT AND PAGE DESIGN CATEGORY

Form and Style (70%)	Score
Has overall visual appeal	
Manifests thematic unity in all sections of the school paper	
Utilizes relevant and quality images and graphics	
Displays excellent use of color and font	
Content (30%)	
Considers a range of stories about the community and the school, including those of international, national, and local significance	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Has no potentially libelous or obscene content, plagiarism, and copyright violations	
Total (100%)	
Comments/ Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR THE SPORTS SECTION

Form and Style (40%)	Score
Manifests unity and coherence	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments in the sports editorial, feature and/or column	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs and tables, sharp, properly-cropped and captioned pictures	
Uses appropriate terms and lingo to report events	
Combines the proper amount of statistics to create a clear visual narrative of the actions	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Keeps to the minimum the number of articles/columns from the administration, teachers and politicians	
Covers relevant sports issues in school, region, national and even in the international level	
Includes variety of local, national, and international sports articles	
Prioritizes school-related materials rather than events that have little or no direct connection with the community's educational and athletic program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are timely and interesting to read	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR THE SCIENCE AND TECHNOLOGY SECTION

Forms and Style (40%)	
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Utilizes relevant graphs, tables and sharp, properly cropped and captioned pictures	
Follows appropriate form and style	
Uses appropriate terms to report events	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Includes stories that deal with environmental, scientific, technological and innovative topics written in news, feature, and scientific commentary style.	
Prioritizes school-related materials rather than events that have little or no direct connection with the school and community	
Cites facts such as scientific references, statistics, relevant figures/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws.	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR THE EDITORIAL SECTION

Form and Style (40%)	Score
Has catchy and appropriate titles	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Follows the correct format or style of an editorial	
Uses clear and unbiased titles	
Uses short and simple words	
Presents a distinct style of the section	
Content (60%)	
Presents the stand of the staff regarding certain issues	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Uses arguments that are supported by facts	
Reflects clear, logical thinking and challenges the readers' critical thinking	
Has an editorial cartoon that can stand on its own and conveys clean, good, humorous, and constructive criticism	
Columns cover a variety of relevant, youth-oriented subject matter	
Includes letters to the editor, columns, and exchanges	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and international scene	
Applies the principles of civic journalism	
Prioritizes school-related concerns rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant figures to bolster credibility of statements and/or narratives	
Includes opinion articles that are timely and interesting to read	
Balances factual details with those of the writers' perceptions	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE FEATURES SECTION

Form and Style (40%)	Score
Manifests unity and coherence to the theme of the section	
Has variety of articles that use catchy and appropriate title	
Observes the rules of grammar and syntax	
Contains leads that are clearly written and focused on the most important detail	
Presents titles that are appealing, appropriate and witty	
Utilizes relevant graphs and tables and sharp, properly cropped and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Reflects clear and creative thinking	
Keeps to the minimum the number of articles/columns from the administration, teachers, and politicians	
Covers relevant issues in school, region, national and even in the international level	
Applies the principles of civic journalism	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Contains articles that are interesting to read	
Stirs the imagination of the reader	
Balances presentation of details with those of the writers' perception	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR THE NEWS SECTION

Form and Style (40%)	Score
Has variety of articles that use catchy and appropriate headlines	
Observes the rules of grammar and syntax	
Includes stories that are arranged in decreasing importance	
Contains leads that are clearly written and focused on the most important detail	
Presents headlines that are clear and free of bias	
Uses short and simple words	
Uses appropriate terms to report events	
Utilizes relevant graphs and tables and sharp, properly cropped, and captioned pictures	
Presents a distinct style of the section	
Content (60%)	
Utilizes facts from interviews, document reviews, data analyses and other reliable sources	
Covers relevant issues in school, region, national and even in the international level	
Prioritizes school-related issues rather than events that have little or no direct connection with the community's educational program	
Cites facts such as historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Observes standards of journalism (fairness, relevance, accuracy and balance)	
Cites sources and observes copyright laws	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

C. Feature Section

1. The section should have at least three pages.
2. The feature articles should display unique and creative presentation of topics, logical organization of ideas and facts, writers' facility of the language and proper citations/attribution of sources.
3. The decision of the Board of Judges is final and irrevocable.

D. Sports Section

1. The section shall consist of at least two pages.
2. The content and scope of the sports articles shall include coverage of international, national, regional, community and school-based sports news stories.
3. The content of the section may include straight or spot news, advance/follow-up report; news bits; news feature/news analysis; in-depth news, features and editorial/column concerning or pertaining to sports.
4. The decision of the Board of Judges is final and irrevocable.

E. Science and Technology Section

1. The Science and Technology Section should have at least two pages.
2. The content may include health, environmental, scientific, technological, and innovative stories written in news, feature, or scientific commentary style. This should also include the economic impact of Science and Technology on the lives of the Filipinos.
3. The articles should be well-researched and should observe proper citation of sources, pictures, and graphics.
4. The decision of the Board of Judges is final and irrevocable.

F. Layout and Page Design Category

1. This category shall conform to the principles of layout and design.
2. The content (texts and images) should consider a range of stories about the community and the school, including those of international, national, and local significance.
3. The decision of the Board of Judges is final and irrevocable.

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

The Regional Technical Working Group (RTWG) reserves the right to disqualify entries with no Certificate of Endorsement from the Schools Division Superintendent.

- G. The different SECTIONS/CATEGORIES in the school paper contest both English and Filipino are as follows:
1. News Section / Pahinang Balita
 2. Editorial Section / Pahinang Editoryal
 3. Features Section / Pahinang Lathalain
 4. Sports Section / Pahinang Pampalakasan
 5. Science & Technology Section / Pahinang Agham at Teknolohiya
 6. Layout and Page Design Category / Kategoryang Pag-aanyo at Disenyo ng Pahina
- H. The Technical Specifications for both Elementary and Secondary levels are as follows:
1. No. of pages: minimum of 12 and maximum of 20
News Section– at least 3
Sports Section – at least 2
Feature Section – at least 3
Editorial Section – at least 2
Science & Technology Section – at least 2
 2. Process: Bracket B : Digital Bracket A: Offset
 3. Color: Bracket B: All pages in full color Bracket A: First and Last Page -Color
 4. Size: 9"x12" (Elementary)
12"x18" (Secondary)
- I. Failure to comply with the set guidelines in evaluating school papers will be a ground for disqualification.

GUIDELINES FOR THE SELECTION OF THE BEST SECTIONS AND LAYOUT AND PAGE DESIGN CATEGORIES FOR THE SCHOOL PAPER CONTEST

A. Editorial Section

1. The section should have at least two pages and should include the following: main editorial, editorial cartoon, columns, letters to the editor, and commentaries. Opinion polls or surveys may be included, but are not required.
2. The treatment of the issues must demonstrate fair and balanced presentation of both sides of the issue tackled, clear moral purpose, logical reasoning, and proper citations/attribution of sources.
3. Topics found in the section should tackle various international, national, or local issues that may directly or indirectly affect the school or the community the school serves.
4. The decision of the Board of Judges is final and irrevocable.

B. News Section

1. The section shall consist of at least three pages.
2. The content and scope of the news stories shall cover international, national, regional, community and school-based news stories.
3. The content of the section may include straight or spot news, advance/follow up report, news bits, news feature, news analysis, and in-depth news/investigative news.
4. The decision of the Board of Judges is final and irrevocable.

**GENERAL GUIDELINES FOR SCHOOL PAPER CONTESTS
(in Portable Digital Format)**

- A. The School Paper Contest is open to Elementary and Secondary schools whose school papers belong to the top five per section per category in the region.
- B. The top five highest pointers both in English and Filipino shall be declared as the best school papers in the country but the points of their ranking shall not be added to determine the best-performing regions who shall be recognized in the awarding ceremony at the last day of conduct of the RSPC.
- C. Any school paper found to have copied and published texts, images, and other materials without duly acknowledging their sources, the following sanctions shall be applied:

First Offense: Disqualification from the contest.

Second Offense: A formal notification shall be sent to the Schools Division Superintendent, who shall inform the concerned School Head. The SDS shall issue a written reprimand to the school paper adviser/s and the school principal. The concerned school paper adviser shall undergo a refresher course on Plagiarism organized by the Division. Accordingly, the School Head shall implement plans and programs to intensify academic honesty and integrity.

Third Offense: Disqualification from the School Paper Contest for three (3) consecutive years.

- D. The decision of the Board of Judges in all aspects of the contest shall be deemed final and irrevocable.
- E. For 2024 RSPC, each Schools Division Office shall submit ten (10) best entries per category in PDF through email at clmd.mimaroparegion@deped.gov.ph.
- F. **Neither the school nor SDO is allowed to submit their school paper entry/ies directly to the Central Office.**

The following, properly foldered and labeled (e.g., SDO-Marinduque-News-Eng-Elem), are to be submitted:

1. Certificate of Circulation from the school head duly noted by the Schools Division Superintendent. Indicated in the certificate is the corresponding link of the school website or Facebook page where the school papers are published.
2. Certificate of Endorsement signed by the SDS, certifying all the required documents were submitted to, checked, and reviewed by the Division Office prior to submitting to the Regional Office.
3. Report of the process observed in ensuring plagiarized-free articles
4. Results of the evaluation of school paper per category and medium duly signed by the judges during the Division Schools Press Conference (DSPC).

4. Technical Applications – 25%	Score
Element appropriation – 40%	
<ul style="list-style-type: none"> • Observes audio-video lock • Shows effective interplay of audio-visual elements including graphics, text, images, etc. 	
Fidelity – 30%	
<ul style="list-style-type: none"> • Shows good audio and video quality • Shows less to no distortion or technical distraction in audio and video 	
Timing – 20%	
<ul style="list-style-type: none"> • Shows a smooth flow of topics/stories • Shows precise timing and synchronization 	
Relevance – 10%	
<ul style="list-style-type: none"> • Applies elements that contribute meaningfully to the overall broadcast presentation 	

5. Infomercial/DevCom Plug – 15%	Score
Content – 50%	
<ul style="list-style-type: none"> • Shows clear advocacy/idea description • Reflects original concept 	
Creativity – 50%	
<ul style="list-style-type: none"> • Exhibits uniqueness • Applies technical elements appropriately • Is engaging and appealing 	

OVERALL NEWSCAST

Criteria	Score
Script – 30%	
Broadcast Presentation – 25%	
<ul style="list-style-type: none"> • Anchor – 12.5% • Reporter – 12.5% 	
Technical Application – 25%	
Infomercial/DevCom Plug – 15%	
Adherence to Time Allotment – 5%	
TOTAL – 100%	

 Evaluator/Judge
 (Signature over Printed Name)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR TV SCRIPT WRITING AND BROADCASTING

1. Script- 30%	Score
Content – 50%	
<ul style="list-style-type: none"> ● Provides effective news/story angling ● Covers the given stories/relevant topics with necessary details ● Is accurate; no factual, conceptual, and grammatical errors ● Is original 	
Style – 35%	
<ul style="list-style-type: none"> ● Is written in a clear and concise manner ● Uses simple, common language ● Uses appropriate voice (i. e., active voice or passive voice) ● Uses appropriate word choice ● Uses proper script terms and abbreviations 	
Organization – 15%	
<ul style="list-style-type: none"> ● Follows adequate logical structure ● Provides proper labels to elements/parts ● Indicates team members and assignments ● Considers coherent thought transitions 	

2. Anchor – 12.5%	Score
Delivery – 70%	
<ul style="list-style-type: none"> ● Uses a clear and well-modulated voice ● Speaks with appropriate volume ● Observes proper phrasing, pacing and timing ● Articulates words well ● Utilizes appropriate voice inflections to enhance meaning 	
Personality – 30%	
<ul style="list-style-type: none"> ● Observes proper stance/posture ● Shows a sense of confidence and authority ● Projects a professional and credible personality ● Demonstrates controlled facial expressions 	

3. Reporter (12.5)	Score
Delivery – 70%	
<ul style="list-style-type: none"> ● Uses a clear and well-modulated voice ● Speaks with appropriate volume ● Observes proper phrasing, pacing and timing ● Articulates words well ● Utilizes appropriate voice inflections to enhance meaning 	
Personality – 30%	
<ul style="list-style-type: none"> ● Observes proper stance/posture ● Shows a sense of confidence ● Demonstrates controlled facial expressions ● Connects with the subjects when interviewing or with the anchor and viewers when reporting 	

4. Once the scriptwriting has commenced, the contestants will no longer be allowed to leave the contest venue. For personal necessities, the proctor shall accompany them to the nearest restrooms.
5. Each team shall prepare four copies of the script: 3 copies for the judges and 1 copy for the team.
6. The cover page of the script shall contain the group's name (TV Network name) and the names of the members of the team with their respective roles (i.e., anchor, field reporter, etc.).
7. The script should not bear any information that may identify the school, division, or region.
8. All groups shall stop working after the allotted time of 5 hours and 15 minutes. A buzzer shall signal the end of the scriptwriting and production time.
9. There shall be specific designated holding rooms for each member of the team according to one's role, where they shall proceed and stay after the time accordingly.
10. Members shall only be allowed to go out of the room when it is time for their team to perform and for personal necessities accompanied by a proctor.

B. TV BROADCAST SKILLS PERFORMANCE

1. Only one laptop is allowed inside the studio.
2. All news reports shall be presented live. Only the OBB and CBB are pre-recorded/pre-produced. Support videos/audios to be used for the live reports are either taken from the folders or produced on the day of the contest.
3. Other than the actual broadcast time, seven (7) minutes shall be allotted for entrance and preparation.
4. The TV broadcast must be delivered in six minutes.
5. The timekeeper shall raise the green flaglet to signal the start of the presentation. A yellow flaglet shall be raised by the timekeeper to warn the presenting team that only one minute is left of the broadcast time. A red flaglet shall be raised to signal that the six minutes allotted for the group has been consumed.
6. In case of overtime/undertime in the prescribed duration of the broadcast, the following points shall be deducted from the points earned in the criterion adherence to time allotment (5%).
 - 1 second - 20 seconds - 1 point
 - 21 seconds - 40 seconds - 2 points
 - 41 seconds - 60 seconds - 3 points
 - 61 seconds - 80 seconds - 4 points
7. The timekeeper shall give the judges a copy of the record of the broadcast running time of each group right after the performance. The record should indicate how many seconds/minutes each group went over/under time if they did. The timekeeper shall also announce the time started, time finished, incurred undertime/overtime, and the corresponding deductions of the group.
8. Three (3) minutes shall be allotted for the exit.
9. The decision of the Board of Judges is **FINAL and IRREVOCABLE.**

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

e.g.,
TV Script Writing and Broadcasting–English–Secondary– SDO Marinduque
Aaron John Oabel, Matuyatuya National High School, Marinduque

Labels for laptops shall be in a whole bond paper attached to the laptop bag. Flash drives shall be sealed in an envelope with a label.

3. **Checking and sealing of laptops shall be done on July 16, 2023 (until 5 PM only). Laptops shall be clear of stored documents except for the pre-recorded OBB and CBB and offline editing software.**
4. **Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
5. Only the equipment and tools in the mock broadcast room are allowed to be used by the participants during the actual presentation.
6. Before the start of the contest, the teams will be oriented on the roles of the participants and criteria for judging by the chairman of the board of judges. All participants should attend this orientation.
7. The directors will draw lots to determine the order of presentation. Then, contest materials saved in flash drives sealed in envelopes shall be distributed to the directors.

CONTEST PROPER:

A. SCRIPTWRITING AND PRODUCTION

1. The team shall have the following components in their script:
 - a. **Cover page:** This shall contain the group's name (mock TV network name)
 - b. **News:** The RTWG will provide five sets of data (including photos/videos/audio) in folders saved in a flash drive. The team may use all sets of data for their news reports. Each news script should indicate the corresponding video and/or audio component taken from the folders or produced during the actual contest.
 - c. **Infomercial/ Developmental Communication:** The RTWG will provide two sets of data (including photos/videos/audio) in folders saved in a flash drive. The team is required to produce one (1) infomercial or developmental communication plug. This shall be produced during the contest and should be related to the topic which will be given by the judges. The script should contain video and audio components.
 - d. **Field Report:** A live field report with or without canned video support shall be included in the production.
 - e. **Headlines:** These will contain a brief lead/summary of the news articles.
 - f. **OBB/CBB:** The Opening Billboard and the Closing Billboard will contain the group's assumed TV network name. The script for the OBB / CBB should be included in the main script which will be submitted to the judges.
2. Five (5) hours and fifteen (15) minutes will be allotted for the preparation of the script, shooting and editing of the videos, production of the infomercial, and rehearsals.
3. The organizers shall provide a clock or a timer that can be seen by the contestants. There will be an official timekeeper.

GUIDELINES FOR TV SCRIPT WRITING AND BROADCASTING

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and seven (7) members for Filipino in Secondary level who shall not be competing in any of the individual writing categories.
 - a. scriptwriter/s
 - b. anchor/s
 - c. reporter/s
 - d. producer/director who could also act as floor director
 - e. video/graphics editor
 - f. video journalist/camera man

Any of the team members can assume two or more positions/tasks, as long as this would not be conflicting or awkward in relation to the outcome of the broadcast (example: **an anchor can't be a reporter at the same time**. But an anchor can also be a news or infomercial writer).

2. The list of equipment and tools in the mock broadcast room shall be shared with the regional coordinators a week before the contest through an advisory by the host region/division.
3. A 30-minute technical orientation will be held in the morning of July 16, 2023 for the director and video/ graphics editor. Then, each team will be given 5 minutes to visit the mock broadcast room.
4. In getting the overall results for the best TV broadcast, accumulated points from the individual and group awards shall be considered.
5. The decision of the Board of Judges is final and irrevocable.
6. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

PRE-CONTEST

1. Each team will be required to bring only the following:
 - maximum of 4 laptops with at least 10GB free space and a video editing program (with uploading capacity)
 - 3 empty USB Flash Drives (16GB minimum)
 - maximum of 2 cameras/mobile phones (without sim) compatible with the laptop
 - maximum of 3 wired lapel microphones
 - A4 bond paper
 - 1 printer with ink
 - extension cord
2. Laptops and flash drives to be submitted to the NTWG shall be labeled with the following format:

Category – Medium – Level – Region
Name, School, Division

SCORE SHEET FOR ONLINE PUBLISHING

Content (30%)	Score
<ul style="list-style-type: none"> ● Applies the principles of journalism. ● Exhibits appropriate balance of news, editorial, features, sports, and other appropriate and interesting content ● Utilizes facts from interviews, document review, data analysis and other reliable sources ● Shows a variety of stories that fit the section where they are placed ● Includes historical references, statistics, relevant names/facts to bolster credibility of statements, assertions, arguments and/or narratives ● Provides balance of light and serious topics ● Shows relevance of articles to students ● Has clear and unbiased headlines/titles 	
Language and Style (15)	
<ul style="list-style-type: none"> ● Observes the rules of grammar and syntax ● Observes coherence ● Uses appropriate vocabulary (<i>Observes gender-fair language</i>) 	
Layout (20%)	
<ul style="list-style-type: none"> ● Arranges stories in decreasing importance. ● Highlights originality/uniqueness ● Uses relevant video or audio, pictures and graphics that are clear, properly edited, captioned, and credited ● Exhibits clear focus and coherent organization of articles 	
Technical (20%)	
<ul style="list-style-type: none"> ● Makes use of multimedia elements such as video, audio, animation, graphics and photos ● Is readable, mobile-responsive and engaging via social media ● Contains the paper's masthead, editorial profile, and the following sections: News, Editorial, Features, and Sports ● Articles include hyperlinks to cited references, data and other content or websites 	
Ethics (15%)	
<ul style="list-style-type: none"> ● Showcases original works of students. ● Properly cites information and attributes these facts from the source of information ● Observes standards of journalism in terms of fairness, relevance, accuracy, and balance ● Has no potentially libelous or obscene content, plagiarism and copyright violations 	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

11. Mobile phones and other electronic gadgets shall not be allowed except for digital cameras/DSLRs and laptops with disabled internet connection.
12. Each team will be required to convert their output into **PDF**, print in A4 size bond paper, and submit it to the examiner/s. The collaborative desktop publishing team shall submit both hard and soft copies of their entries. They should ensure that no identifying marks about their school, division, or region can be found on their output as it would be a **ground for disqualification**.
13. The output of the contest is an A4-size four-page full-colored publication. The output will be stored in a flash drive provided by the examiner/s and uploaded to the designated computer for judging.
14. The top five (5) teams shall be recognized, and their points will be included in the determination of the overall scores.
15. The decision of the Board of Judges is final and irrevocable.

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

GUIDELINES FOR THE COLLABORATIVE DESKTOP PUBLISHING CONTEST

1. Each division shall organize a team of seven (7) members for English and Filipino both in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. Contestants shall wear white shirt with identification cards.
3. All contestants are required to attend the orientation before the competition.
4. All contestants are not allowed to go back to their quarters nor communicate in all forms (text, call, chat, etc.) with their respective advisers from the start until the end of the contest.
5. A mini press conference and a sports event shall be held as bases for the content of the publication (i.e., news, features, editorial, editorial cartoon, sports). The photojournalists shall take pictures of the mini press conference and sports event.
6. For the actual sports event, a pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials. Consequently, a post conference shall be held for interview and data gathering.
7. The team will be given one (1) hour for data gathering and five (5) hours for writing, layout, and editing.
8. Each team is allowed to bring only the following:
 - two (2) digital/DSLR cameras
 - one (1) inkjet printer with scanner
 - one (1) card reader
 - one (1) blank flash drive
 - extension wires
 - maximum of four (4) laptops installed with either PAGEMAKER or IN DESIGN and Photoshop (for the secondary level) and Microsoft Publisher (for the elementary level) for the layout of the group's final output
 - A4 size bond paper
9. Laptops to be submitted to the NTWG shall be labeled with the following format:

Category – Medium-Level_Division
Name, School, Division

e.g.,
Collaborative Desktop Publishing –English – Secondary – SDO Marinduque
Angelina Villanueva, Matuyatuya National High School, Marinduque

Labels shall be in a whole bond paper size pasted on/attached to the laptop bag.
11. **Official laptops, previously cleared of stored documents, shall be submitted to the RTWG on May 21, 2024 (up to 6PM only) to check for any other applications and pre-written documents or references therein. Failure to submit the laptops on/before the set deadline shall mean disqualification of the competing team.**
10. The region will provide six (6) scanners for the editorial cartoon (three for elementary and three for secondary (English/Filipino) as backup for the contestants.

Persuasion / Impact - 25%	
<ul style="list-style-type: none"> Engages audience Shows appropriate audience appeal Keeps audience focused all throughout the broadcast 	
Total 100%	

4. Technical Application	Score
Juxtaposition - 40%	
<ul style="list-style-type: none"> Shows a smooth transition from one topic/news event to another Establishes clear relationship between one audio effect to the news or information that follows 	
Fidelity - 30%	
<ul style="list-style-type: none"> Produces good audio quality Produces authentic sound and effects Has less static and no interference 	
Timing and Precision - 30%	
<ul style="list-style-type: none"> Has clear audible time signals 	
Total 100%	

5. Script	Score
Content - 40%	
<ul style="list-style-type: none"> Covers topic with necessary details & examples Is accurate and has no factual errors Is well-organized Uses academically, socially, culturally acceptable, and gender fair language 	
Clarity of Instructions - 40%	
<ul style="list-style-type: none"> Is easy to read and understand Can easily be followed by another person or team Reflects effective planning and organizing 	
Neatness - 20%	
<ul style="list-style-type: none"> All elements are labeled and clearly written Clearly indicates names of team members and their tasks/assignments 	
Total 100%	

RADIO PRODUCTION (Overall)	Score
A. Delivery - 25%	
1. Anchor (15%)	
2. News Presenter (10%)	
B. Technical Application - 25%	
1. Timing and Precision	
C. Script - 25%	
D. Infomercial - 20%	
E. Adherence to time allotment - 5%	
Total 100%	
Comments & Suggestions:	

 Evaluator/Judge
 (Signature over PrintedName)

Source: https://www.deped.gov.ph/wp-content/uploads/DM_s2023_024.pdf

SCORE SHEET FOR RADIO SCRIPT WRITING AND BROADCASTING

1. Anchor	Score
Voice Quality 40%	
<ul style="list-style-type: none"> • Is very clear and easy to understand even when speaking quickly • Paces his/her voice well to fit the storyline and helps the audience understand the issue • Shows expressions of interest, enthusiasm, and confidence 	
Voice Recognition 30%	
<ul style="list-style-type: none"> • Has clear and well-modulated voice • Presents appropriate pace and volume • Is consistently audible throughout the presentation • Can easily be heard in all parts of the room 	
Enunciation 30%	
<ul style="list-style-type: none"> • Pronounces / articulates words in a distinct manner • Talks in accent that is socially acceptable • Utilizes various voice inflections/changes to enhance meaning of the lines • Stretches a word to a desired length to emphasize or give the appropriate meaning 	
Total 100%	

2. News Presenter	Score
Voice Quality 40%	
<ul style="list-style-type: none"> • Is very clear, easy to understand even when speaking quickly • Paces his/her voice well to fit the storyline and help the audience understand the issue • Shows expressions of interest, enthusiasm, and confidence 	
Voice Recognition - 30%	
<ul style="list-style-type: none"> • Has clear and well-modulated voice • Presents appropriate pace and volume • Is consistently audible throughout the presentation • Can easily be heard in all parts of the room 	
Enunciation - 30%	
<ul style="list-style-type: none"> • Pronounces / articulates words in a distinct manner • Talks in accent that is socially acceptable • Utilizes various voice inflections/changes to enhance meaning of the lines • Stretches a word to a desired length to emphasize or give the appropriate meaning 	
Total 100%	

3. Infomercial	Score
Content - 45%	
<ul style="list-style-type: none"> • Shows brief and clear advocacy/idea description • Is logically organized • Shows smooth and appropriate transitions • Exhibits language appropriateness 	
Creativity - 30%	
<ul style="list-style-type: none"> • Exhibits uniqueness and originality • Implements technologies appropriately 	

members of the team with their respective roles (i.e., anchor, news presenter, etc.).

5. Scripts should be:
 - encoded using Arial font size 12
 - with directorial instructions in capital letters
 - double-spaced with normal margin (1inch on all sides)
 - printed in A4-sized bond paper (8.27x11.69 inches)

C. Broadcast Simulation

1. A broadcast room for the presentation shall be identified in the contest venue. Only the contestants, judges, and the examiner/s shall be allowed inside.
2. The organizers/host region shall commission an independent sound system provider to ensure quality audio output. The technical operator shall only set the sound system before the simulation. A jack/auxiliary cord/adaptor will be provided for the laptops and other sources of sound effects.
3. Except for the volume meter, contestants/technical director shall not be allowed to change, adjust, and manipulate the main control board during their presentation.
4. Mobile phones and reference materials shall not be allowed in the contest area.
5. In case of power failure; the affected team shall be allowed to broadcast again.
6. Loudspeakers may be set up outside the broadcast room.
7. Each team shall be given nine (9) minutes: three (3) minutes for preparation, five (5) minutes for the actual broadcast, and one (1) minute for exit. Provided running time shall be applied.
8. The organizers shall provide a clock or a timer that can be seen by the contestants and the judges. There will be an official time keeper.
9. A yellow flaglet shall be raised to signal the team that they have one (1) minute left for preparation. A green flaglet shall then be raised to signal the team to start. A yellow flaglet shall be raised again to warn the team that they only have one (1) minute remaining followed by a red flaglet to indicate that their time is up.
10. The team who complied with the 5-minute production shall be given a perfect score (5 points). In case of overtime or undertime, the following scheme of deductions shall be followed:
Undertime/Overtime
1 second – 20 seconds – 1 point
21 seconds – 40 seconds – 2 points
41 seconds – 60 seconds – 3 points
61 seconds and above - 4 points

GUIDELINES FOR RADIO SCRIPT WRITING & BROADCASTING CONTEST

A. General Guidelines

1. Each division shall organize a team of seven (7) members for English and Filipino in elementary level and secondary level who shall not be competing in any of the individual writing categories.
2. To facilitate proper identification, the participants shall wear white shirt with their valid school ID/RSPC IDs.
3. An orientation shall be conducted for all the contestants. The directors will draw lots to determine the order of presentation.
4. The awards for this category are the following:

Individual Awards	Group Awards
1. Best Anchor	1. Best in Technical Application
2. Best News Presenter	2. Best Infomercial
	3. Best Script

5. In getting the overall results for best radio production, accumulated points from the individual and group awards shall be considered.
6. The decision of the Board of Judges is final and irrevocable.
7. Any violation of the stipulated guidelines will be grounds for disqualification of the team.

B. Scriptwriting

1. Each team may use up to four (4) official laptops that are cleared of stored documents, and an inkjet printer in preparing and printing of the script. All laptops should be submitted to the contest committee for inspection on May 21, 2024, 1:00PM- 6:00PM. Each team is required to bring their own extension wires and other equipment for rehearsal.
2. The team will be given two (2) hours to prepare a script for a 5-minute radio broadcast. It includes one (1) infomercial and four (4) news articles.

The infomercial may depict health, environment, politics, and social issues. It shall have a maximum length of (1) minute and shall use the language that the group is competing in.

The news articles may be based on press releases, raw data, or any other source given by the examiner/s.

Another 30 minutes will be allotted for the printing of the output. After two and a half (2 ½) hours, each team should submit four (4) copies of the script. Three (3) copies will be submitted to the judges and one (1) copy will be submitted to the examiner/s. The team may print extra copies for their own use.

3. Once the script writing has commenced, the contestants will no longer be allowed to leave the contest rooms. For personal necessities, the proctor shall accompany them to the rest rooms.
4. The script should not bear any information that may identify the school, division, or region, but it should include the names of the

SCORE SHEET FOR COLUMN WRITING

Form and Style (30%)	
Uses lead paragraph to introduce or build up a clear argument in the issue	
The tone, style and approach in analyzing the issue are evident	
Uses a language that is understood by the target audience	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong, appropriate and catchy title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents and explains a solid and clear stance	
Presents the different angles and examines both reconcilable and irreconcilable differences regarding their stand	
Utilizes factual information from interviews, documents reviews, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message that can influence public opinion	
Presents logical arguments that support the writer's stance.	
Clarifies certain points of fact or argument that may cause confusion or complication.	
Ethics (20%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR EDITORIAL CARTOONING

Form and Style (30%)	Score
Makes use of a minimum number of labels	
Shows logical use of various sizes, dimensions, and proportions of images	
Displays attractive use of shading and other techniques	
Utilizes witty, original, and creative representation of ideas/concepts on the issue given	
Content (60%)	
Presents clear, specific and a recognizable point-of-view or opinion on the given issue or topic	
Raises relevant, timely issues and concerns about the topic	
Is in good taste and free from libelous, indecent, and abstract ideas	
Arouses interest and analytical thinking among its readers	
Constructively criticizes and influences readers' opinion	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR PHOTOJOURNALISM

Technical Quality (40%)	Score
Exposure value and quality of image (free from digital noise)	
Presents images with acceptable sharpness	
Communicative Quality (40%)	
Shows clear and specific idea(s) or angle connected to the theme or topic	
Uses creative photography techniques to highlight the visual story	
Caption (10%)	
Writes a two-sentence caption providing context to the picture	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Follows strict standards of no manipulation and alteration of reality	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR SCIENCE AND TECHNOLOGY WRITING

Form and Style (40%)	Score
Manifests unity and coherence to the theme/topic given	
Has catchy and appropriate headline that is also clear and free of bias	
Observes the rules of grammar and syntax	
Shows logical presentation of arguments	
Contains leads that are clearly written and focused on the most important detail.	
Follows appropriate form and style	
Uses appropriate terms and lingo to report/discuss events	
Observes gender fair language.	
Content (50%)	
Utilizes facts from interviews, documents review, data analyses and other reliable sources	
Presents relevant and timely issues on science and technology	
Uses technical jargons to a minimum	
Presents technical and complicated scientific concepts or ideas in a manner that can be understood by a wide variety of readers	
Cites scientific references, statistics and relevant figures/facts to bolster credibility of statements and/or narratives	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events).	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR COPYREADING AND HEADLINE WRITING

Copyreading (60%)	Score
Uses appropriate copyreading symbols	
Recognizes exact number of errors in the contest piece	
Headline Writing (40%)	
Provides the best headline for the news article	
Observes standards in headline writing	
Total (100%)	
Comments/Suggestions:	

Evaluator/Judge
(Signature over Printed Name)

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SCORE SHEET FOR SPORTS WRITING

Form and Style (40%)	Score
Uses appropriate form and style	
Uses appropriate sports terms and lingo to highlight the significance of the game	
Provides correct descriptions, colorful allusions and figures of speech to describe the players, event/game.	
Combines the proper amount of statistics to create a clear visual narrative of the action	
Has an attractive headline which shows what really transpired in the event	
Observes the rules of grammar and syntax	
Conforms with the principles of unity and coherence	
Observes gender fair language.	
Content (50%)	
Presents a clear picture of the events in the game.	
Utilizes an appropriate sports news reporting style	
Uses interviews, statistics, references and research	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

SCORE SHEET FOR EDITORIAL WRITING

Form and Style (40%)	Score
Uses lead paragraph that contains news peg and the general stand of the writer	
Presents arguments that are based on facts.	
Cites sources of facts to add credibility to the arguments raised	
Uses a strong and thought-provoking title	
Shows logical reasoning	
Observes the rules of grammar and syntax	
Utilizes transitions properly	
Observes gender fair language.	
Content (50%)	
Presents the general stand of the writer in the lead	
Utilizes factual information from interviews, documents review, data analyses and other reliable sources	
Displays evidence of the writers' knowledge and understanding of issues/problems	
Reflects clarity of the message and can influence public opinion	
Arguments presented in the body logically support the writer's stand	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
Total (100%)	
Comments/ Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

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SCORE SHEET FOR FEATURE WRITING

Form and Style (30%)	Score
Observes the rules of grammar and syntax	
Conforms with the principles of organization and progression of ideas	
Exhibits creative presentation of facts in the story	
Uses a catchy title for the article	
Sustains interest of the readers	
Utilizes the appropriate feature type to emphasize the impact/relevance of the topic	
Observes gender fair language.	
Content (60%)	
Cites facts like historical references, statistics, relevant names/facts to bolster credibility of statements and/or narratives	
Presents a new angle or information about the topic that are timely and interesting to read	
Stirs the imagination of the reader	
Balances presentation of thoughts and ideas from the obtained data with those of the writers' perceptions	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

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SCORE SHEET FOR NEWS WRITING

Form and Style (40%)	Score
Arranges details of the event in decreasing importance	
Shows the news writer's ability to organize information	
Uses a lead that is clear and focused on the most important detail	
Avoids the use of words with controversial elements or double-meaning	
Avoids personal slants	
Has clear and unbiased headline	
Uses short and simple words	
Conforms with the principles of unity and coherence	
Observes the rules of grammar and syntax	
Uses transitions properly	
Observes gender fair language.	
Content (50%)	
Uses appropriate lead type to get the readers' attention	
Presents to the readers the most important detail of the event	
Follows logical presentation of the event and emphasizes the most important or relevant fact (s)	
Follows the correct news writing format/style	
Ethics (10%)	
Showcases original works of students.	
Properly cites information and attributes these facts from the source of information (cut across all events)	
Observes standards of journalism in terms of fairness, relevance, accuracy, and balance	
Has no potentially libelous or obscene content, plagiarism and copyright violations	
TOTAL (100%)	
Comments/Suggestions:	

 Evaluator/Judge
 (Signature over Printed Name)

4. Editorial Cartooning:
 - a. The contestants shall bring their own pencil no. 2 while the NTWG shall provide the oslo papers for the contest.
 - b. The cartoon must be anchored on the given topic or issue.
 - c. The cartoon should be compliant with the professional and ethical standards of media.

5. Photojournalism
 - a. Preparation:
 - 1) Contestants should be at the contest venue thirty (30) minutes before the orientation on the guidelines and rubrics.
 - 2) The contestants are allowed to use any Digital Camera (point and shoot only) with a maximum of **24.3** megapixels with fixed lenses. Contestants who will use any DSLR and other high-end cameras will **not be permitted to join the contest.**
 - 3) The contestants shall submit empty memory card and camera (internal memory) to be checked by the examiner/s a day before the opening program.
 - 4) The contestant should bring his/her own camera cable for uploading and saving of pictures.
 - 5) Cellular phones, extra digital cameras, extra storage card or any additional materials/equipment **are not allowed** in the contest area.
 - 6) Contestants shall bring their own black ink ballpen while the RTWG will provide scratch papers where contestants can write down notes during the shooting.

 - b. Provision for Memory Card:
 - 1) The contestants shall load the empty storage card in front of the examiner on the contest day.

 - c. Photo Shoot, Uploading and Captioning
 - 1) The loading and unloading of the storage card will be done in front of the examiner.
 - 2) Control shot shall be the first shot
 - 3) Contestants are given one (1) hour to take pictures.
 - 4) Contestants are allowed to take **unlimited shots** but will submit **only five (5) possible photos** with caption for the given theme and the control shot.
 - 5) Write the file name of each photo in the caption sheet.
 - 6) Caption sheets will be provided by the RTWG.
 - 7) Contestants will be given 30 minutes to write captions for each of the five photos.
 - 8) **Throughout the duration of the competition, the advisers, trainers, and parents are NOT allowed in the venue.**

GUIDELINES FOR THE SELECTION OF WINNERS IN THE DIFFERENT INDIVIDUAL WRITING CONTESTS

The Individual Writing Contests are designed to showcase the competencies of campus journalists and promote fair and ethical use of media as tenets of responsible journalism.

Only learners from schools with school paper (print, digital/electronic publication), either in English or in Filipino for the school year 2023-2024 can participate.

Only the first-place winners are allowed to compete in their respective contest categories.

The following guidelines will be strictly implemented:

A. General:

1. Should there be questions and assistance needed, the participants can only raise their concerns to the assigned proctor and/or examiner.
2. School paper advisers, teachers, principals, parents, or guardians who will be found in the contest venue will be grounds for disqualification of their contestants.
3. The top five winners per medium shall be recognized and their points will be included in the computation of the overall scores (combined scores of Individual and Group Contests).
4. Any violation of the stipulated guidelines will be grounds for disqualification of the participant.
5. The decision of the Board of Judges in all aspects of the contest is final and irrevocable.

B. Specific:

1. News Writing, Feature Writing, Editorial Writing, Science and Technology Writing and Column Writing
 - a. Fact sheets or other sources of information shall be given to the contestants as bases for writing the article.
2. Sports Writing:
 - a. The RTWG shall orient and provide instructions to the contestants before the contest proper.
 - b. A pre-game conference shall be conducted for the introduction of the players, coaches, and tournament officials.
 - c. An actual game shall be covered by the contestants.
 - d. A post-game conference shall be held to interview officials and athletes after the game.
 - e. The contestants shall proceed to the designated contest room for the writing of the sports article.
3. Copyreading and Headline Writing
 - a. The contestants shall bring their own pencil for the contest.
 - b. The contestants shall follow directions given in the contest piece.
 - c. The contestants shall provide a headline for the article.

C. List of Contestants for Radio Scriptwriting and Broadcasting

Elementary Level

Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/ Assigned Task (indicate additional Roles where applicable)	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						
6.						
7.						

Secondary Level

Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/Assigned Task (indicate Additional roles where applicable)	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						
6.						
7.						

D. List of Contestants for Collaborative Desktop Publishing

Elementary Level

Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/ Assigned Task (indicate additional roles where applicable)	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						
6.						
7.						

Division Education Supervisor in charge of Campus Journalism	1	1	2	M: F:	M: F:	M: F:
Outstanding Campus Journalists and School Paper Advisers	2	2	4	M: F:	M: F:	M: F:
Presidents of the Division Association of School Paper Advisers (both elementary and secondary)	1	1	2	M: F:	M: F:	M: F:
Division Delegates Total	74	100	174	M: F:	M: F:	M: F:

Very truly yours,

Head, Regional Delegation Team
Signature over printed name

2024 RSPC Confirmation Sheet

Division Coordinator: _____
 Telephone No.: _____ E-mail: _____
 Mobile No.: _____

Dear Sir/Madam:

This is to confirm the attendance of _____ delegates from SDO _____ in the 2024 RSPC to be held on May 2, 2024 for the Online Individual Contests and on May 21-23, 2024 for the F2F group categories in Tagaytay City.

Delegates	Expected Delegates			Actual Delegates		
	Elem.	Sec.	Total	Elem.	Sec.	Total
Student Contestants				M:	M:	M:
Ranks 1 in 9 categories in Individual Contests with 2 mediums	18	18	36	F:	F:	F:
Student Contestants				M:	M:	M:
Rank 1 in Regional Radio Script Writing and Broadcasting Contests (7 CJs in English & 7 CJs in Filipino)	14	14	28	F:	F:	F:
Rank 1 in TV Script Writing and Broadcasting Contests (5 CJs in English & 5 CJs in Filipino)	0	14	14	M:	M:	M:
				F:	F:	F:
Rank 1 in Collaborative Publishing (for elem. and secondary) (5 CJs in English & 5 CJs in Filipino)	14	14	28	M:	M:	M:
				F:	F:	F:
Rank 1 in Online Publishing (for secondary only) Contests (5 CJs in English & 5 CJs in Filipino)	0	10	10		M:	M:
					F:	F:
Coaches of the student contestants in Individual Contests	18	18	36	M:	M:	M:
				F:	F:	F:
Coaches of the Radio Script Writing and Broadcasting Team	2	2	4	M:	M:	M:
				F:	F:	F:
Coaches of the TV Script Writing and Broadcasting Team	0	2	2	M:	M:	M:
				F:	F:	F:
Coaches of the Collaborative Desktop Publishing (2 Elem. and 2 Secondary)	2	2	4	M:	M:	M:
				F:	F:	F:
Coaches of Online Publishing Team	0	2	2	M:	M:	M:
				F:	F:	F:
Schools Division Superintendent		1	1	M:	M:	M:
				F:	F:	F:
CID Chief		1	1	M:	M:	M:
				F:	F:	F:

G. List of Other Official Delegates from the SDOs

	Name	Gender	Office
Schools Division in charge of Campus Journalism			
Schools Division Superintendent			
Curriculum Implementation Division Chief Education Supervisor			
Outstanding Campus Journalists and School Paper Advisers			
Presidents of the Division Association of School Paper Advisers (both elementary and secondary)			

 Head, Division Delegation Team
 Signature Over Printed Name

Secondary Level
 Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/ Assigned Task (indicate additional roles where applicable)	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						
6.						
7.						

E. List of Contestants for Online Publishing (for Secondary only)

Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/ Assigned Task	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						

F. List of Contestants for TV Scriptwriting and Broadcasting (Secondary)

Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	Role/Assigned Task (indicate the contestants who have multiple roles)	School	Division	Team Coach
1.						
2.						
3.						
4.						
5.						
6.						
7.						

LIST OF STUDENT CONTESTANTS AND REGIONAL SCHOOL PAPER ENTRIES

A. List of Ten (10) Regional Entries for School Paper per Section/Category

Division: _____ Section/Category: _____

No.	School Paper	School Paper Adviser/s	School	Division	School Head
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

B. List of Contestants for Individual Categories

Elementary Level

Region: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1.						

Secondary Level

Region: _____ Category: _____ Medium: _____

	Complete Name of Student (First Name, MI, and Last Name)	Gender	School Paper Adviser	School	Division	School Paper
1.						

24. The annual membership fee of Php 60.00 for school paper advisers and Php 30.00 for student journalists shall likewise be paid directly to the treasurers of the Regional Association of Elementary School Paper Advisers (RAESPA) and Regional Secondary School Paper Association (RASSPA).

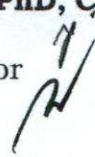
25. Submission of documents for the Search for 2024 Outstanding Young Journalists and School Paper Advisers both in the Elementary and Secondary Levels will be until 5:00 PM on May 21, 2024. Candidates may submit their pertinent papers to the members of the TWG, Rogelio F. Falcutilla/ Annabelle M. Marmol.

26. The honorarium, food and accommodation of the judges and RO personnel, supplies and materials, medals, trophies, and plaques shall be shouldered by the Regional MOOE Fund while the board and lodging, transportation, and other incidental expenses of the participants shall be charged against the school's/Division's Maintenance and Other Operating Expenses (MOOE), Special Education Fund (SEF), or the School Campus Journalism Fund, and other eligible fund sources whichever is applicable. All expenses shall be subject to the usual accounting and auditing rules and regulations.

27. Enclosed are the indicative Program of Activities and the guidelines for selecting winners in the various individual and group contests.

28. For inquiries and concerns, you may contact Wendell I. Formalejo, Chief Education Supervisor, Curriculum and Learning Management Division or Edna C. Oabel, and Rogelio F. Falcutilla, Education Program Supervisors in-charge of Journalism at clmd.mimaroparegion@deped.gov.ph.

29. Immediate dissemination of the contents of this memorandum is desired.


NICOLAS T. CAPULONG, PhD, CESO III
Director IV
Regional Director


Encls:

As stated

References:

DepEd Memoranda: (No. 216, s.2016, 149, s.2015, 128, s.2014 and 50, s. 2015)

DepEd Order No. 47, s. 2010

DepEd Memorandum No. 24, s. 2023

To be indicated in the Perpetual Index under the following subjects:

CONFERENCES	LEARNERS	FUNDS
CONTESTS	RULES and REGULATIONS	SCHOOL PAPER

CLMD/ECO

18. Each division is required to submit the following documents using the template provided in the following enclosures.

Enclosure No.	Document Name	Submitted to	Deadline and Important Reminders
1	Division winners/ entries for the School Paper Contests in PDF duly endorsed by the Schools Division Superintendent (SDS)	Regional Office Addressed to CLMD	<p>April 26, 2024</p> <p>Regional entries should be sent to mimaropa.region@deped.gov.ph cc. clmd.mimaroparegion@deped.gov.ph on or before 5:00 PM of April 26, 2024.</p> <p>Late entries shall not be accepted.</p>
2	Official List of Entries for the Individual Contests (Online) (soft copy) Official List of 90 member-delegates. (soft copy to be provided to the Regional Office)	Regional Office Addressed to CLMD	<p>April 27, 2024</p> <p>If there are last-minute changes in the list of contestants, a justification or certification duly signed by the SDS/ Head of Delegation shall be submitted to the RTWG chair upon arrival at the contest venue.</p> <p>Official entries for individual and group categories should be sent to mimaropa.region@deped.gov.ph cc. clmd.mimaroparegion@deped.gov.ph on or before 5:00 PM on April 29, 2024. Late entries shall not be accepted.</p>

19. Learners at the elementary and secondary levels (both junior and senior high schools) are eligible to join the contests.

20. The group contests, consisting of Radio Scriptwriting and Broadcasting, TV Scriptwriting and Broadcasting, Collaborative and Desktop Publishing, and Online Publishing, will be conducted onsite/in-person. The venue details will be communicated through an advisory.

21. For TV Scriptwriting and Broadcasting contestants, an orientation will be conducted on May 21, 2024, from 4:00 P.M. to 7:00 P.M. Venue for the orientation activity shall be announced during the opening program.

22. The Official Division Delegation for the group contests will consist of ninety (90) participants. Each SDO is responsible for arranging accommodation for their delegation during the 2-day activity. All delegates are required to arrive at the venue on May 21, 2024, at 1:00 P.M..

23. It is expected that the Division Coordinators of Journalism should ensure that each participant in the 2024 RSPC is covered with travel insurance.

- c. School Paper Contests (English and Filipino, elementary, and secondary in PDF)
 - c.1. News Section
 - c.2. Features Section
 - c.3. Editorial Section
 - c.4. Science and Technology Section
 - c.5. Sports Section
 - c.6. Layout and Page Design
- d. Awarding of Outstanding School Paper Advisers (SPAs) and Campus Journalists (CJs)

8. Recognizing and respecting Intellectual Property Rights, the Department adheres to the rule concerning plagiarism. DepEd reiterates its stand to disqualify school papers found to have copied and published texts, graphics, and other materials without duly acknowledging their sources.

9. Any form of plagiarism in all competitions as proven by the board of judges shall be grounds for disqualification. The disqualification covers all sections of the school paper.

10. The decision of the Board of Judges is **FINAL** and **IRREVOCABLE**.

11. A campus journalist can participate in only one (1) event, either in an individual or group category.

12. The top three (3) winners in all contest events (except for school papers) shall be recognized. Only the accumulated points from individual and group contests shall be included in the computation of the overall scores following the guidelines stipulated in DepEd Memorandum No. 24, s. 2023.

13. All individual categories, except for the photojournalism contest, will be conducted online through the respective SDOs.

14. The Division EPSs of English and Filipino shall be the overall in charge of online contest administration at the SDOs. They shall take charge of identifying the members of the Technical Working Group (TWG)/contest committee, and 5 ICT staff.

15. To facilitate the smooth administration of the individual contests, the Regional Office will assign CLMD supervisors to serve as contest administrators, as well as monitors and overseers.

16. SDOs are expected to assist RO-CLMD contest administrators in securing accommodation for their two-day stay at the SDO.

17. An orientation meeting shall be conducted by the Regional Office for all members of the Division Technical Working Group (DTWG) on April 29, 2024. Link for the online contests will be provided during the meeting.

4. For the impartial and unbiased selection of contestants to participate in the RSPC, the Schools Press Conference and Division Schools Press Conference (DSPC) must be conducted efficiently.

- a. To avoid disruption of classes, SSPC and DSPC must be held after class hours either face-to-face or online.
- b. All related training in preparation for the conferences should not in any way obstruct the learners' class time.
- c. A comprehensive DSPC report including the process, protocols observed, and list of winners and judges must be submitted one week after the conduct through this email address: clmd.mimaroparegion@deped.gov.ph

5. Eligible RSPC participants include the following:

Individual Categories	Top one (1) division winner per medium
Group Categories	One (1) team per medium (Composed of seven (7) members for each team, except for online publishing with only five (5) team members)
School Paper Category	Top ten (10) regional winners per medium

6. All Schools Division Offices (SDOs) should ensure that schools participating in the RSPC have school paper publications in Portable Document Format (PDF) or digital format.

7. The RSPC activities shall include the following:

a. Individual Contests (English and Filipino, Elementary and Secondary)

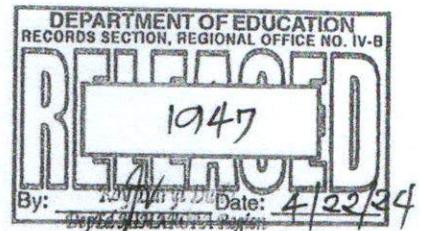
- a.1. News Writing
- a.2. Features Writing
- a.3. Editorial Writing
- a.4. Sports Writing
- a.5. Copyreading and Headline Writing
- a.6. Science and Technology Writing
- a.7. Photojournalism
- a.8. Editorial Cartooning
- a.9. Column Writing

b. Group Contests

- b.1. Radio Scriptwriting and Broadcasting
(English and Filipino, elementary and secondary)
- b.2. Collaborative Desktop Publishing
(English and Filipino, elementary and secondary)
- b.3. Online Publishing (English and Filipino, secondary only)
- b.4. TV Scriptwriting and Broadcasting
(English and Filipino, secondary only)



Republic of the Philippines
Department of Education
 MIMAROPA REGION



Office of the Regional Director

April 22, 2024

Regional Memorandum
 No. 046, s. 2024

2024 REGIONAL SCHOOLS PRESS CONFERENCE

TO : **ASSISTANT REGIONAL DIRECTOR
 SCHOOLS DIVISION SUPERINTENDENTS
 CHIEF EDUCATION SUPERVISORS, RO AND SDO
 EDUCATION PROGRAM SUPERVISORS, ENGLISH AND FILIPINO
 ALL OTHERS CONCERNED**

1. DepEd MIMAROPA Region through the Curriculum and Learning Management Division (CLMD) announces the conduct of the 2024 Regional Schools Press Conference with the theme **Forging Futures: Journalism as a Catalyst for Excellence, Resilience, and Global Citizenship** on the following dates:

Contest Category	Date	Venue
School Paper Category (Online)	April 29, 2024	Regional Office
Individual Categories- except photojournal	May 2, 2024	Online
Group Categories + photojournal (F2F)	May 21-23, 2024	TBA
Search for Outstanding SPA and CJ (F2F)	May 22, 2024	TBA

2. This conference is pursuant to Republic Act (RA) No. 7079, also known as the Campus Journalism Act of 1991, released through DepEd Order (DO) No. 94, s. 1992, which stipulates the holding of the annual national elementary, secondary, or tertiary Schools Press Conference.

3. The conference aims to:
- demonstrate understanding of journalism through skillful execution in various platforms (i.e., print, broadcast, online);
 - recognize the role of journalism in advocating for social consciousness and environmental awareness;
 - promote fair and ethical use of media as tenets of responsible journalism;
 - foster camaraderie and enrich learning experiences through healthy and friendly competitions, and
 - provide learners opportunities to use the skills learned in campus journalism for their future careers.

CLMD/ECO





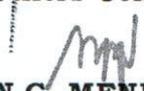
Republic of the Philippines
Department of Education
MIMAROPA REGION
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
Chief Education Supervisors, SGOD/CID
Public Schools District Supervisors
Public and Private School Heads
All Others Concerned

FROM: 
LYNN G. MENDOZA, EdD
OIC, Schools Division Superintendent

SUBJECT: **2024 REGIONAL SCHOOLS PRESS CONFERENCE**

DATE: April 23, 2024

1. Please find attached Regional Memorandum No. 046, s. 2024 titled **2024 Regional Schools Press Conference (RSPC)** with the theme: Forging Futures: Journalism as a Catalyst for Excellence, Resilience, and Global Citizenship.
2. Relative to this, all participating schools, school paper advisers and campus journalists are instructed to strictly observe and follow the guidelines set forth in this memorandum.
3. Furthermore, School Papers entry for the School Paper Contest must be sent on or before April 25, 2024 in PDF or digital format via <https://shorturl.at/aGHT4> google link. Likewise, School Papers of schools with RSPC contestants both in individual or group categories shall be submitted at <https://shorturl.at/mwGU0> .
4. This Office shall release a separate memorandum regarding the hosting of the online contest for the individual categories after the scheduled Regional Online Consultation Meeting on April 29, 2024.
5. Immediate dissemination of the contents of this Memorandum is desired.

*"DepEd Marinduque: Heart of the Philippines.
Lead to Excel. Excel to Lead."*



Malusak, Boac, Marinduque
Email: marinduque@deped.gov.ph
Tel. No.: (042) 754-0247 ● Fax No.: (042) 332-1611
Facebook Page: DepEd Marinduque